



Classes not listed here will either have required materials in the class description, discuss needed materials during the first class, or the materials will be supplied.

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Guidelines for Students

Parking:

- Parking Permits will be issued on the first day of class; please place the permit on your vehicle dash while on campus.
- Parking Passes are not intended for non-school business parking.
- Parking is on a first-come basis, and is available in the main lot on Augusta; the Parking Annex at Richmond Rd; a limited number are available in the Santikos Building lot. In additional parking is available at the Central Library, self-pay lots or on the street nearby.
- Loading zones are limited to 10 minutes.
- Accessible parking spaces are located in both the main lot and at the Santikos lot.

Access to studios:

Santikos & Ceramic: Mon–Fri till 10pm, Sat–Sun till 5pm | Negley & Maxham: Mon–Th till 10pm, Fri–Sat till 2pm

- For your safety, students have access to studio facilities during scheduled classes and open studio periods. Some studios allow access only when a SSA faculty member or lab monitor is present.
- Students should be prepared to leave the studios at closing time; please stop and clean up 15 minutes prior to closing.

Security:

- A security guard is on duty in during 24 hours, 7 days a week.
- Please secure all vehicles and leave no valuables behind; use caution when entering or leaving the premises.
- Do not leave any valuable personal items unattended in the studios. The SSA is not responsible for any lost, stolen or damaged personal property.
- Report any suspicious activities and/or person(s) to the instructor, staff or to security personnel.
- Campus Security can be reached at 210.332.7121 or use a call button (Santikos Building only).

Safety and use of equipment during scheduled classes and labs:

- Students should wear appropriate attire in the studios, in some cases long sleeves, long pants. Closed toed shoes are recommended.
- Tools and studio equipment can only be used if the student is familiar and understands their operation, or has the supervision of the instructor.
- Please report any malfunction of equipment or other maintenance problems to your instructor or to SSA staff.
- The instructor's rules concerning chemical and mechanical hazards must be strictly followed.
- Students are asked to participate in work-area clean up at the end of each class and open lab time.
- Materials are to be disposed of immediately after use and in the proper labeled containers.

Food, Alcohol, Firearms & Tobacco:

- SSA discourages consumption of food in the studios or classrooms; please keep food separate from work areas.
- Attending classes while intoxicated, and/or the use of drugs or alcohol on campus are forbidden.
- Firearms are forbidden on the grounds and inside the SSA buildings.
- Smoking is prohibited inside SSA buildings, on the balconies, or 25 feet from a building entrance.

Behavior:

- Inappropriate behavior such as the use of profanity or sexual innuendo, dominating an instructor's time, or dominating the use of studio facilities and materials is unacceptable. Such behavior may be considered grounds for dismissal from class.
- Children or visitors (non-registered students) are only permitted in the studio during class time with the advanced, expressed permission of the class instructor and/or the department chair.
- Conversations on cellular phones should occur outside the studios or classrooms.

Attendance, Illness & Weather:

- If an instructor cannot meet a class, then: 1) a class may be postponed, with a make-up class scheduled later in the term, or 2) another qualified teacher may substitute for the instructor.
- If a class must be postponed, students will be contacted with as much advanced notice as possible.
- A make-up class will not be provided for students who miss class due to personal circumstances.
- The decision to cancel all classes and programs due to weather will be based, but not limited to: the severity of the weather and advice of public emergency officials.
- If at all possible, the decision will be made by: 3:00pm for evening classes and 8:00am for daytime classes and will be posted on the School's website: www.swschool.org.

2154 | Feltmaking

Liza Collins

Droste Design Studio | Santikos Building

15" length of PVC plumbing pipe or wooden doweling 1 1/3" diameter

Plastic bubble wrap approx 16" x 24" per student

Old bath towel

2 squeeze sauce/mustard bottles or 2 recycle small dish detergent bottles with squirty tops

2336 | Dye 101: MX Dyes

Jean Dahlgren

Droste Design Studio | Santikos Building

Apron

Mask

Disposable latex gloves

Old Towels for clean up

Zip lock bags

Plastic spoons to mix dye

Notebook

Empty plastic bottles to mix dye in (sports drink bottles work great)

3 yards 100% cotton, washed and dried

A bucket to take everything home

2345 | Natural Dyeing: Red, Yellow, Blue

Casey Galloway

Droste Design Studio | Santikos Building

Apron

Heat/water resistant or latex or rubber gloves

Note book

Pen or pencil

Sharpie

Optional items will be discussed the first day of class

2367 | Mark-Making

Jean Dahlgren

Droste Design Studio | Santikos Building

Apron

Disposable latex gloves

Old towel for drips

Zip lock bags

Notebook

3 yards 100% cotton, washed and dried

Linen, silk and rayon, washed and dried

Empty small plastic containers for your dye/paste mixture

A bucket to take everything home

Anything that might make a mark:

- Small flat 3" or 4" paintbrush, with hair cut, shaggy

- Comb

- Old credit card

- Small paint roller

- Brayer with rubber bands

- Chopstick

- Sponge cut into pieces

- Masking tape

2378 | Contemporary Stitching

Miki Rodriguez

Droste Design Studio | Santikos Building

Supply List:

I will have almost everything on #5-6 available for your use. But your personal supplies make the work more unique.

1. **Scissors** (Consider that we'll be cutting fabrics and paper)
2. **Small embroidery scissors**
3. **Threads:** Bring one large baggie of a variety of possible **stitching threads** including embroidery, ribbons, or interesting threads. Think outside the box, look for some twine, jute or roving too...any color, solid or variegated ribbons.
4. **Sewing needles**-a variety of sewing and embroidery needles; Bring a variety of types, think about various thread thicknesses and surfaces to work through. Include tapestry needles.
5. **Fabrics**-Bring one baggie of **fabrics** from previous workshops, remnants, studio scraps, woven scraps, thrift store remnants or old clothing. Pre-cut them. Bring small pieces of fabrics that you've already purchased and haven't found a way to use. I would say no more than $\frac{3}{4}$ yard of fabrics (**total**) would be more than plenty.
6. **Found objects and papers**-Look in that kitchen drawer (or any drawer) where you file away those awesome treasure trove of lost memories. Perhaps find something in your recycle bin? Both two-dimensional and three-dimensional items will work. See below:

Bring a baggie of anything you have. Here are some suggestions. 1-10+ of each would be great.

- | | |
|--|------------------------------------|
| 1. keys | 11. jewelry findings |
| 2. flip tops from soda cans | 12. buttons |
| 3. safety pins | 13. newspapers |
| 4. hair pins | 14. copies of pictures |
| 5. paper clips | 15. tissue paper |
| 6. bottle tops | 16. Entirely your choice, have fun |
| 7. pens or pencils that are no longer in use | |
| 8. old artificial flowers or leaves | |