



Classes not listed here will either have required materials in the class description, discuss needed materials during the first class, or the materials will be supplied.

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Guidelines for Students

Parking:

- Student parking is available on the Ursuline Campus(300 Augusta), Santikos Campus (1201 Navarro), or behind the YMCA offices (corner of Navarro & Augusta) after 5 PM. Parking is on a first-come basis, additional parking is available at Central Library, self-pay lots or on the street nearby.
- Use of the Santikos Building loading zone is limited to 10 minutes. Please move your vehicle immediately afterwards.
- Parking spaces for the disabled are located at both the Ursuline & Santikos Buildings.

Security:

- A security guard is on duty during evening class hours.
- Please secure all vehicles, do not leave valuables in plain sight and use caution when entering or leaving the premises.
- Students should report any suspicious activities and/or person(s) to the instructor, staff, or to security personnel.

Access to studios:

- For your safety, students have access to studio facilities only when a SSA faculty member or lab monitor is present during scheduled classes and lab periods.
- Evening students must leave the building no later than 9:45 PM.

Use of equipment during scheduled classes and labs:

- Tools and studio equipment can only be used if the student is familiar with the tool or machine, understands its operation, or has the supervision of the instructor.
- Please report any malfunction of equipment or other maintenance problems to your instructor or to SSA staff.
- The instructor's rules concerning chemical and mechanical hazards must be strictly followed.
- Students are asked to participate in work-area clean up at the end of each class and open lab time.

Behavior:

- Inappropriate behavior such as the use of profanity or sexual innuendo, dominating an instructor's time, or dominating the use of studio facilities and materials is unacceptable. Such behavior will also be grounds for dismissal from class.
- Children and unregistered visitors are only permitted in the studio during class time with the advanced, expressed permission of the class instructor and/or the department chair.
- Conversations on cellular phones should occur outside the classroom.

Food, Alcohol, Firearms & Tobacco:

- Eating utensils and food should always be kept separate from studio work areas.
- All uneaten food should be disposed of daily.
- Attending classes while intoxicated, and/or the use of drugs or alcohol on campus are forbidden.
- Firearms are forbidden inside the *Southwest School of Art* buildings and grounds.
- Smoking inside *Southwest School of Art* buildings or on the balconies is prohibited.

Attendance, Illness & Weather:

- If an instructor cannot meet a class, then: 1) a class may be postponed, with a make-up class scheduled later in the term, or 2) another qualified teacher may substitute for the instructor.
- If a class must be postponed, students will be contacted with as much advanced notice as possible.
- A make-up class will not be provided for students missing class due to personal circumstances.
- The decision to cancel all classes and programs due to weather will be based, but not limited to: the severity of the weather and advice of public emergency officials.
- If at all possible, the decision will be made by: 3:00 p.m. for evening classes and 8:00 a.m. for daytime classes. Closings will be posted on the School's website: www.swschool.org.

3034 | Digital Techniques for Metal

Nicole Deschamps Benke

Willson Metals Studio | Santikos Building

Required Materials Provided by Student:

1. None (Materials are available for purchase in the studio. Students should expect to spend about \$10-\$20.)

*Prices may change due to student's choice of metal.

Optional:

1. Any jewelry or metalsmithing tools already owned by the student such as, saw frame, saw blades, solder, metal, files, etc.
2. *Nonferrous metals for casting and fabrication: silver or bronze casting grain; silver, copper, or brass sheet*
3. *Any jewelry files, or other tools that can work on wood if you have them*

*****If you are having trouble ordering materials or have any questions please contact your instructor or the Department Chair, Jillian Palone.**

Studio Provided Materials:

Most materials needed for each course (such as saw blades, drill bits, sandpaper, etc.) will be available for purchase from the metals studio. All small hand tools (saw frames, hammers, files, etc.) will be available for use during class times and open lab sessions. Consumables (fuel for torches, pickling solution, etching solutions, pumice, wood glue, etc.) are provided by the studio for use during class times and open studio sessions.

Special Notes:

Open lab sessions are free and available for all enrolled students (including students that take weekend classes) at the following times: (Mon and Wed: 1-4pm, Fri: 10am-1pm, and Sat: 10am-2pm.) Please note that while there will be a lab monitor on duty during open studio sessions, for safety reasons, there is no official instruction provided during these times, unless agreed upon between you and an instructor. Students should use only the tools, equipment and materials demonstrated and covered by your instructor during the course. Please bring a sack lunch or be prepared to eat out for lunch during Weekend Workshop courses.

**No Lab June 17th and 24th and July 17th, 19th, and 21st.*